



RFP Title: Long Valley Road Tree Planting Feasibility and Design Services
Addendum Date: April 23, 2026
Proposal Due Date: May 14, 2026, 5:00 p.m. PST
Contact: Amber Servin, Interim Assistant City Manager | amber@hiddenhills.gov

This Addendum is issued to all prospective proposers in connection with the above-referenced Request for Proposals. It provides supplemental information regarding the tree types and quantities that proposers should include in their conceptual designs and preliminary cost estimates. All information below is official and is incorporated into the RFP as if originally stated therein.

SECTION I - TREE SPECIFICATIONS FOR COST ESTIMATING PURPOSES

To ensure consistent and comparable cost estimates across all proposals, the City is providing the following tree container sizes and quantities for planning and estimating purposes. Final species selection will be determined collaboratively between the City and the selected firm during the design phase and must be consistent with the rural and equestrian character of Hidden Hills, native and drought-tolerant landscaping standards, and the visibility and screening objectives described in the RFP.

Tree Type 1 - 48" Box Multi-Trunk Tree

Quantity: 11 trees

Container Size: 48" box

Form: Multi-trunk

Species: To be recommended by the selected firm and approved by the City. Proposers are encouraged to identify suitable native or drought-tolerant species appropriate for the Long Valley Road corridor as part of their conceptual approach.

Tree Type 2 - 60" Box Tree

Quantity: 1 tree

Container Size: 60" box

Form: Standard (single trunk)

Species: To be recommended by the selected firm and approved by the City. The 60" box tree is intended to serve as a focal or accent specimen. Proposers are encouraged to recommend a species with strong visual presence and compatibility with the surrounding landscape.

SECTION II - IRRIGATION SCOPE FOR COST ESTIMATING PURPOSES

Proposers should include dedicated irrigation for each tree in their preliminary cost estimates. For planning purposes, proposers should assume one (1) adjustable bubbler emitter per tree, for a total of twelve (12) emitters corresponding to the twelve trees described above. Final irrigation design, including connection to existing systems and infrastructure requirements, will be developed as part of the conceptual irrigation approach outlined in Section 2.3 of the RFP.

No. 1

SECTION III - CLARIFICATIONS

C1. Species Selection

The City has not predetermined specific tree species. Proposers are expected to recommend appropriate species as part of their conceptual landscape design (RFP Section 2.1). Species recommendations should account for the equestrian and rural character of Hidden Hills, drought tolerance, site conditions along Long Valley Road, and the City's preference for native and low-water-use landscaping. The City will make final species determinations in consultation with the selected firm.

C2. Cost Estimate Basis

Proposers should use the tree types and quantities identified in Section I of this Addendum as the basis for all preliminary cost estimates submitted with their proposals. Cost estimates should be presented at a planning level and should clearly identify assumptions made regarding species, installation method, and site conditions. The City is not requesting binding bids and understands that final costs will be developed following project approval and detailed design.

C3. No Construction Authorization

As stated in the original RFP, this solicitation is issued for planning and informational purposes only. The City Council has not approved a construction project, and no tree planting or installation is authorized at this time. The tree types and quantities provided in this Addendum are for conceptual design and cost estimating purposes only and do not constitute a commitment to proceed with any specific scope of work.

This Addendum is hereby incorporated into and made a part of the original RFP. All other terms and conditions of the RFP remain in full force and effect. Proposers are responsible for acknowledging receipt of this Addendum in their submitted proposals.

Proposal Submission Deadline: May 14, 2026, 5:00 p.m. PST

Questions: Amber Servin, Interim Assistant City Manager – amber@hiddenhills.gov – (818) 888-9281